# COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Date/Time Stamp

SECRETARY OF THE SENATE PUBLIC RECORDS

2019 APR 30 PM 5: 05

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Adzua Agyapon
Senator MIchael Bennet Employing Office/Committee:
KIPP Foundation
January 9, 2019-January 11, 2019 Travel Date(s):
Description/Title of Attached Forms:
Form RE-1, Form RE-2, Private Sponsor Travel Certification Form, School Visit
Invitation, and Visit Agenda.
· · · · · · · · · · · · · · · · · · ·
Purpose of Amendment (describe the reason for amending original submission):  Travel dates were initially incorrect on Form RE-2 and did not previously
receive the Private Sponsor Travel Certification Form from the trip sponsor.
4/30/2019  Agra Agra (Signature of Traveler)

(Revised 4/19/2010)

### EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

ETHIC DEC27'18pm 2:40

<u>Pre-Travel Filing Instructions</u>: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will <u>not</u> be considered or approved. This form <u>must</u> be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler:	Adzua Agyapon
Employing Office/Committee:	Senator Michael Bennet
Private Sponsor(s) (list all): KIPP Foundation	<u></u>
Travel date(s): January 9, 2018-January  Note: If you plan to extend the trip for	11, 2018 any reason you <u>must</u> notify the Committee.
Destination(s): Los Angeles, CA	·
Explain how this trip is specifically connected	to the traveler's official or representational duties:
draft, edit, and introduce legislation, draft and edi letters related to education. Visiting KIPP LA and	ortfolio includes all early learning, K-12, and higher education issues. I monitor, to vote recommendations, staff meetings for my boss, and oversee constituent Green Dot will inform my policy work by allowing me to learn from the school to understand the impact of the Federal Charter School Program.
Name of accompanying family member (if any Relationship to Employee: Spouse Contained in this family member (if any Contained	form is true, complete and correct to the best of my knowledge:
12/27/18 (Date)	(Signature of simployee)
TO BE COMPLETED BY SUPERVISING SENAT Secretary for the Majority, Secretary for the Minority	FOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms. ty, and Chaplain):
I, Michael Bennet	hereby authorize Adzua Agyapon
(Print Senator's/Officer's Name)	(Print Traveler's Name)
related expenses for travel to the event describe	ecept payment or reimbursement for necessary transportation, lodging, and ed above. I have determined that this travel is in connection with his or her and will not create the appearance that he or she is using public office for
I have also determined that the attendance of the of the Senate. (signify "yes" by checking box)	e employee's spouse or child is appropriate to assist in the representation
12/27/8	Min F. B. J.
(Revised 10/19/15)	(Signature of Supervising Senator/Officer)  Form RE-1

#### **Employee Post-Travel Disclosure of Travel Expenses**

	Date/Time Stamp:
from	
ect to	travel expenses that have been or will
inera	ry, invitee list, etc.)
•	
	<u> </u>
SPOU cessai	ISE OR DEPENDENT CHILD, ONLY y.)
ses	Other Expenses (Amount & Description)
rst of er day sits	\$100/per participant for transportation to and from the airport
ses	Other Expenses (Amount & Description)
	NONE
	Attach additional pages if PP and Green Dot's strategies
s in ne	ed. See atached agenda and pre-travel
	(Signature of traveler)
vel de	scribed in the <i>Employee Pre-Travel</i>

Post-Travel Filing Instructions: Complete this form within 30 days of returning travel. Submit all forms to the Office of Public Records in 232 Hart Building. In compliance with Rule 35.2(a) and (c), I make the following disclosures with respectively be reimbursed/paid for me. I also certify that I have attached: ☐ The original Employee Pre-Travel Authorization (Form RE-1), AND A copy of the Private Sponsor Travel Certification Form with all attachments (iti KIPP Foundation Private Sponsor(s) (list all): Travel date(s): January 9, 2019 to January 11, 2019 NONE Name of accompanying family member (if any): Relationship to Traveler: 

Spouse 

Child IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if nee Expenses for Employee: Meal Expens Lodging Expenses Transportation Expenses \$49.50 for fir \$400/per \$515/per ☑ Good Faith and last day participant participant Estimate travel \$65/pd ☐ Actual Amount participant for of school vis Expenses for Accompanying Spouse or Dependent Child (if applicable): **Lodging Expenses** Meal Expens Transportation Expenses NONE NONE NONE. ☐ Good Faith Estimate ☐ Actual Amount Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6) necessary.): During the visit to LA meetings and events were focused or for effectively using government and local funding to create high-quality schools for students forms for more detail.

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

Thave made a determination that the expenses set out above in connections with trav

Muthorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

(Revised 1/3/11)

Form RE-2

Signature of Supervising Senator/Officer)

#### PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35; clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

Spe	KIPP Foundation onsor(s) of the trip (please list all sponsors):
~ <b>F</b> ·	·
De	Staff will travel to Los Angeles, CA to visit a KIPP: LA school and a Green Dot
Pı	ıblic Charter School.
Da	tes of travel:
Pla	ce of travel: Los Angeles, California
Na	me and title of Senate invitees: See Attached
Ι <i>c</i> ε	ertify that the trip fits one of the following categories:
	(A) The sponsor(s) are not registered lobbyists or agents of a foreign principal <u>and</u> do not retain or employ registered lobbyists or agents of a foreign principal <u>and</u> no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip. $-OR$
×	(B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (see question 9).
X	I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
	- AND -
×	I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
_	ertify that:
X	The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist of agent of a foreign principal except for <i>de minimis</i> lobbyist involvement.  - AND -
X	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principle except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9)

9.	USE ONLY IF YOU CHECKED QUESTION 6(B)  I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:				
	(A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip.				
	(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).  -OR-				
	(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.				
10.	USE ONLY IF YOU CHECKED QUESTION 9(B)  If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:				
	N/A				
	· · · · · · · · · · · · · · · · · · ·				
11.	An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hourby-hour), complete, and final itinerary for the trip.				
12.	Briefly describe the role of each sponsor in organizing and conducting the trip:				
	KIPP Foundation is the sole organizer and conductor of the trip. KIPP Foundation sent out invitations,				
	will book travel, and will be the point of contact for conducting the trip.				
	<u> </u>				
	· · · · · · · · · · · · · · · · · · ·				
13.	Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:				
	KIPP Foundation is a national 501c(3) that trains and develops leaders and educators to lead KIPP				
	schools such as KIPP: LA Prep. KIPP Foundation provides the aforementioned support, training, and				
	development of leaders through KIPP regions, such as KIPP Los Angeles (KIPP LA).				
14.	Briefly describe each sponsor's prior history of sponsoring congressional trips:				
	In 2011, KIPP Foundation sponsored travel for a Senate Staffer to Nashville, TN for KIPP Foundation's				
	National Summit.				

	trips):		formed by each spon		
	KIPP Foundation doe	es provide educational m	aterials and informa	tion to a variety of st	akeholders as part
	of their mission. Alon	g with professional deve	lopment for KIPP Re	gions, KIPP Founda	tion also provides
	educational programs	s such as the Alumni Acc	celerator Fellowship,	which helps(conti	nued on attached)
6. Total Expenses for Each Participant:					
		Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
	⊠ Good Faith estimate	Total: \$515 Airfare: \$350 Ground: \$165	\$346	\$164	None
	Actual Amounts				
17. State whether a) the trip involves an event that is arranged or organized without participation or b) the trip involves an event that is arranged or organized spec congressional participation:		~	•		
	The trip involves an event that is arranged or organized specifically with regard to congressional				
	participation.				
18. Reason for selecting the location of the event or trip					
	Both schools are recipients of federal funds and are high-achieving public charter schools. This trip				
	will provide staff an opportunity to see best practices at both locations. (continued on attached)				
		hotel or other ladging fo	acilitus		
۵	Name and location of	moter of other roughly re	actiffy.		
9.	Name and location of Hotel Indian - 899 Fra		California 90017		
9.		ancisco St Los Angeles,	California 90017		_
9. 0.	Hotel Indigo - 899 Fra				
	Hotel Indigo - 899 Fra	ancisco St Los Angeles,	facility:	the dinner location, a	and the airport

Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:			
eals and Hotel costs are less than the GSA prescribed per diem rates for Los Angeles, California for			
inuary 2019. Per guidance listed on the GSA website.			
escribe the type and class of transportation being provided. Indicate whether coach, business-class or first ass transportation will be provided. If first-class fare is being provided, please explain why first-class evel is necessary:			
ransportation costs include round trip coach airfare from Washington, DC to Los Angeles, California,			
ound trip taxi from attendees residences to Ronald Reagan Washington National(continued on attached)			
I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).			
st any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why entertainment is an integral part of the event:			
one.			
I hereby certify that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you must include a completed signature page for each additional sponsor):  Signature of Travel Sponsor:			
ame and Title: Richard Barth			
ame of Organization: KIPP Foundation			
ddress: 135 Main Street San Francisco, CA 94105			
lephone Number: (415) 399-1556			
x Number:			
mail Address:rbarth@kipp.org			

5.	Statie	filles and the second second	Office - State
	Jordan Hynes	Education Professional Staff	HELP Committee (Majority)
	Adzua Agyapon	Education Advisor	Senator Michael Bennet
	Heather Hutt	Regional Deputy Director-Los Angeles	Senator Kamala Harris
	Jim Lazarus	State Director	Senator Dianne Feinstein

- 15. ...alumni of a KIPP school gain leadership skills. KIPP Foundation also runs the Federal Policy Fellowship, which helps alumni of KIPP schools obtain internships in Washington, DC during the summer. KIPP Foundation also provides research and analysis of student outcomes, development support, and advocacy for KIPP schools and regions.
- 18. The Los Angeles area was chosen due to its prominence in the charter school space, position as a leading area in the expansion of charter schools, and track record of having some of the nation's highest performing charter schools. KIPP: LA Prep was chosen due to its status as a National Blue Ribbon school and its recognition as a leading example of KIPP Foundation's best practices in teaching and learning. KIPP: LA Prep and Animo Pat Brown Charter High School also have robust parent engagement programming.
- 22. ...Airport, round trip taxi from Los Angeles International Airport to the Hotel Indigo, and coach class charter bus between event locations.

#### Dear Adzua Agyapon:

On behalf of the KIPP Foundation, I would like to invite you to two (2) school tours and an informational dinner on January 9-11, 2019 in Los Angeles, California. The visit will include a tour of KIPP: Los Angeles Prep and Green Dot's Ánimo Pat Brown Charter high school. KIPP Foundation is a national 501c(3) that supports KIPP regions, such as KIPP: Los Angeles and their non-profit, free, open-enrollment, public charter schools. KIPP: LA's schools have a consistent track record of success in preparing students to lead choice-filled lives.

• Please RSVP to <u>schoolvisit@kipp.org</u> no later than November 30, 2018. Travel and lodging expenses can be covered in accordance with the Senate and House Committees on Ethics' travel regulations.

Thank you for considering this exciting opportunity.

Carlton Scott Quinn JR

Very Respectfully,

Scott Quinn

Special Coordinator - Government Affairs, Public Affairs, and Policy

KIPP Foundation (202) 441-0032

## Flight Information: Delta 1872 DCA-LAX Jan 9, 2019 5:30pm ET - 8:26pm PT Delta 1881 LAX-DCA Jan 11, 2019 8:30am PT - 4:28pm ET

Time (PT)	Description	Address
	WEDNESDAY JANUARY 9, 2019	
8:26 pm	Attendees arrive in Los Angeles, California	
	and check-in to the Hotel Indigo.	Hotel Indigo
	,	899 Francisco St, Los Angeles,
	NO EVENTS SCHEDULED FOR THIS DAY	CA 90017
	THURSDAY JANUARY 10, 2019	
8:00 am	Guests will meet in Hotel Indigo lobby	Hotel Indigo
		899 Francisco St, Los Angeles,
•	Scott Quinn will welcome attendees, share	CA 90017
	packets with them for the visit, and guide them	<u> </u>
	to the bus.	
8:15 - 9:00 am	Travel from Hotel Indigo to KIPP LA Prep	KIPP LA Prep
		2810 Whittier Blvd, Los
	While traveling.Amara Warren (Director of	Angeles, CA 90023
	Alumni Engagement) and George Ramirez (KIPP	
	Alumni Accelerator) will provide a welcome to	
•	the guests; introduce themselves and the other	
	accelerators joining us. George shares his	
	personal story as an alum and provides a high-	
	level sense of place about KIPP LA and the	
	school we're about to visit.	
9:00 - 9:30 am	Breakfast at KIPP LA Prep	KIPP LA Prep
		2810 Whittier Blvd, Los
	We will have food arriving from Corner Bakery	Angeles, CA 90023
	between 8:30 – 8:45am.	
	A KIPP:LA Prep Administrator will provide a	
	welcome to the guests; introduce themselves	
	and any KIPP: LA Prep Students accompanying	
	us. The administrator will share his/her	
	personal story as an educator and provide a	
	detailed overview of place about KIPP LA and	
	KIPP LA Prep.	
9:30 - 11:30 am	KIPP LA Prep School Tour	KIPP LA Prep
		2810 Whittier Blvd, Los
	The School Tour will consist of two (2) parts, a 1	Angeles, CA 90023
	hour tour of KIPP LA Prep, including classroom	
	visits, and a 1 hour open discussion about KIPP	
	LA Prep's curriculum, student experience,	
	teacher experience, programs, and policies.	
11:30 am - 12:15 pm	Travel from KIPP LA to Ánimo Pat Brown	Ánimo Pat Brown Charter
	Charter High School	High School
		8255 Beach St, Los Angeles,
	While traveling Melissa Diaz (KIPP Alumni	CA 90001
	Accelerator) shares her personal story as an	

1	alum. Melissa will also provide a high-level	
	sense of place about Green Dot and the school	
i	we're about to visit.	
12:15 - 1:00 pm	Lunch at Ánimo Pat Brown Charter High School	Ánimo Pat Brown Charter High School
	We will have food arriving from Panera Bread between 12:00 - 12:15pm.	8255 Beach St, Los Angeles, CA 90001
	An Ánimo Pat Brown Charter High School Administrator will provide a welcome to the guests; introduce themselves and any Ánimo Pat Brown Charter High School Students accompanying us. The administrator will share his/her personal story as an educator and provide a detailed overview of place about Green Dot Public Charter Schools and Ánimo	
	Pat Brown Charter High School.	
1:00 - 3:00 pm	Ánimo Pat Brown Charter High School Tour	Ánimo Pat Brown Charter High School
	The School Tour will consist of two (2) parts, a 1 hour tour of Ánimo Pat Brown Charter High School, including classroom visits, and a 1 hour	8255 Beach St, Los Angeles, CA 90001
	open discussion Ánimo Pat Brown Charter High School's curriculum, student experience, teacher experience, programs, and policies.	
3:00 - 3:30 pm	Bus Departs Ánimo Pat Brown Charter High School for Hotel Indigo	Hotel Indigo 899 Francisco St, Los Angeles, CA 90017
	While traveling Octavio Sandoval (KIPP alumni accelerator) shares his personal story as an alum. Octavio will also give a preview of what's to come at dinner.	
3:30 - 5:45 pm	Break/Refresh	
5:45 – 6:00 pm	Meet in lobby of Hotel Indigo to go to dinner	El Cholò - 1037 S Flower St, Los Angeles, CA 90015
6:00 - 8:00 pm	Dinner at El Cholo	El Cholo - 1037 S Flower St, Los Angeles, CA 90015
	This is a chance to highlight parent voices and to have the CEOs at both organizations answer questions that may be on the minds of attendees. Dinner will include two (2) panel discussions.	
	Discussion 1 – Reflections from Our Families – Begin when the First Course is Served Amy Wilkins, Senior Vice President of Advocacy at the National Alliance of Public Charter	

	Schools, will introduce Annabelle Eliashiv, Director of Policy and Public Affairs, Green Dot Public Charter Schools and she will invite our parent/guardian guests to join her at the front of the room. Parents will be sharing their experience of being a charter school parent and will be highlighting their participation in the parent engagement programming offered by KIPP: LA.  Discussion 2 – Reflections from Marcia and Chad along with Final Questions from the Attendees – Begin when the Dessert Course is Served  Amy Wilkins, Senior Vice President of Advocacy at the National Alliance of Public Charter Schools, introduces Marcia Aaron, Chief Executive Officer at KIPP LA Public Schools, and Chad Soleo, Interim Chief Executive Officer at Green Dot Public Charter Schools.  They will discuss the overall public charter school landscape, raise challenges that their students and families are currently facing, and answer questions from the group.	
8:00 – 8:15 pm	Travel on bus back to Hotel	Hotel Indigo - 899 Francisco St, Los Angeles, CA 90017
	Scott Quinn will thank the group for joining us.	
	FRIDAY JANUARY 11, 2019	<del></del>
8:30 am	Depart from Los Angeles, California  NO EVENTS SCHEDULED FOR THIS DAY	Hotel Indigo - 899 Francisco St, Los Angeles, CA 90017